

UC Davis Police Department	AHS Service Request	
Question	Your Response	
Event Title		
University Department/Client		
Event Contact Name		
Event Contact Email & Phone		
Date of Event		
Building Name or Venue Location		
Time Doors Open to Guests		
Event Start Time		
Event End Time		
Cash Flow in Excess of \$2500+?	Yes	No
Estimated Attendance		
Is this Event Ticketed?	Yes	No
Alcohol Permit Issued?	Yes	No
Amplified Sound Permit Issued?	Yes	No
*Number of AHS Personnel Requested		
Billing Account Number		
Special Considerations, If Any?		
*Police Officer(s) Requested? Yes or No		
Identify other staffing groups, if present during event		

*Final AHS and/or Police staffing numbers will be determined by the Physical Security Operations Director (7th Division) with respect to total event scope and venue assessment. Further discussion may be required.

User Directions

Download this pdf to your computer. You must then **enter** your answers into the appropriate response boxes and **save** with a name of your choosing (preferably the event title). You will then need to submit this updated.pdf file as an attachment via email to securityrequest@ucdavis.edu

You will receive a confirmation email within 48 hours of your submission with further instructions. For all other questions, please contact the UC Davis Police Department by phone at 530-754-COPS